



**Southern California Stormwater Monitoring Coalition
Steering Committee Meeting Minutes
December 4, 2018
10:00 a.m. – 2:00 p.m. (Pacific Time) at
OC Public Works
2245 N. Glassell Street, Orange CA 92865**

1. Introductions,
Sign-in attached
2. Meeting Minutes
June Minutes approved. Ken Schiff and Rebekah Guill 2nd unanimous approval
September Minutes approved. Ken Schiff and Rebekah Guill 2nd unanimous approval
3. Updates, and announcements
Rebekah Guill RC back filled her position with Mellissa Varela.
4. Administrative/Briefings
 - a. Master Agreement Renewal
Review of the process to day was presented along with the timeline. All members contacted about the final approval and signature process. Almost all members committed to the target date of 3/5 at the next SMC meeting to have signatures submitted to the Administrative officer.
 - b. Annual Report
The annual report was sent out to the SC on time on 10/31/2018. Discussion about the future of the report to make the document more useful to target audiences in the future will be address as part of the communications plan SOW
 - c. Renewal of the Administrative Officer Contract
The in conjunction with the new 5-year agreement the Administrative officer contract must be renewed requiring a re-advertisement and SC approval. Ken will prepare a RFP for approval at the next meeting. Wayne Rebekah and Ken will serve on the selection committee.
 - d. Abstract Submitted to National Monitoring Conference
In line with the increased focus on communications Michael Trapp submitted an abstract to the National Monitoring Conference in the Effective Monitoring Collaborations and Partnerships Session. The title of the talk is The Collaborative Power of the Southern California Stormwater Monitoring Coalition.

e. 2019 Budget

Timeline for new budget approval presented to be inline with FY and new 5 year agreement dates. Discussion tabled until after discussion of new projects.

5. Ongoing Projects

a. Regional Bioassessment - Rafi Mazor

The team is working to complete the 2015-2019 cycle and reporting. Review of previous 2009 and 2013 final reports which were very technical documents and interim reports which were more topical were presented. The Story Map trial on interim report was well received and requested for this final report. Limitations on story map discussed as there is no hard copy produced. Members noted that the story maps will meet their needs and the digital format is preferred due to ease of exploring data with regulators.

Questions related to data treatments for final report and primary question asked: how can this data link to BMP/efforts to in stream data? To complete analysis additional data is required from SMC members.

Data submission will be complete by February and report production by end of year. Work group will meet Winter 2019 to develop workplan. Early spring draft work plan Submission to SMC late spring/summer winter 2020 begin work and training.

Action: Identify reps to attend the Jan 14 meeting to help drive the scoping of the next cycle

b. Water Quality Index

Report in the feedback from the last meeting and planned updates to meet requested context for data. Update on automation SQI calculator is complete. CSCI ASCI and PHAB all complete with PHAB calculator in portal being completed. Time line model update Jan 2019

Action: Final Website and tech report June 2019.

c. SMC Data Portal

Brief status update. Progress continues to be ahead of schedule. Portal is scheduled to be able to accept the 2018 data instead of the 2019 data. Training will occur in the spring for data transmission.

Action: Members need to be thinking about reporting needs and how to present this data.

d. SMC CLEAN project

The SoCal LID manual is currently being updated with an appendix document focusing on monitoring and maintenance. These will be presented to the TAC at the next TAC meeting. CLEAN is also coordinating with Riverside on updates to their facilities and helping with data interpretation. Discussion on the growing interest in a LID BMP data portal growing with state board and SCCWRP BMP project SMC should consider as a future project or add on to the SMC Clean project. SB is in the process of approving a no cost extension to the project.

6. New Projects (Discussion on Participation and Funding)

a. SMC Communications Plan

An updated SOW was presented to the group based on feedback during the last SMC meeting along with division of labor between the SMC Administrative Officer

and SCCWRP's communications staff. The workplan and SOW was conditionally approved however a more compressed timeline was requested to be completed major task in two rather than three years. Additionally, revisions to on-going costs should be revised to match the revisions.

Action: Final SOW and schedule to be sent out to the SMC for final approval during the next SMC meeting. Annual budget will be updated to reflect the revised schedule.

b. Update to the Research Agenda

Revised SOW was presented to the group based on feedback during the last SMC meeting. Discussion was conducted on the composition of the working group discussed in relationship to the revised list of target specialization categories and local vs regional vs national profiles. Originally, an emphasis on local resources was requested to show local understanding of issues. However, the SC recognized the value of having a mixture of profile level participants.

Action: Ken and Michael will conduct research to identify individuals and compile member suggestions to create a list of 3 prioritized candidates for discussion at the next SC meeting. Annual budget will be updated to reflect the approval of this project.

c. Standardized Monitoring

Due to time constraints during the meeting and some member's working on clear direction from their agencies' discussion was held over for the next meeting.

d. Others

Potential LID database reiterated from SMC CLEAN update. To be considered later possibly after the Research agenda update.

e. 2019 Budget

Revised budget based on updates requested on new SOWs to be presented at next SMC meeting for approval.

7. Committee Member Items

8. Next Meeting –

- a. March 5th 2019, 10 AM - 2 PM (SCCWRP)



**Southern California Stormwater Monitoring Coalition
Steering Committee Meeting Agenda
December 4, 2018**

	Name	Organization
1	KEP SCHIFF	SCCWRP
2	Rebekah Guill	RCFCB WCD
3	David Look	VCWPD
4	Eric Stein	SCCWRP
5	Chad Loflen	SDRWQCB
6	WYNE CHIU	SDRWQCB
7	Ryan Jensen	County of San Diego
8	James Fortuna	OC Public Works
9	Raphael Mazur	SCCWRP
10	Curtis Cronston	County of Orange
11	NABEEL AFRIDI	SCCWRP
12	Jian Peng	County of Orange
13	Michael Trapp	MSJ
14	Dan Apt	
15	Grant Sharp	OC
16	Charlie Tu	City of LA
17	Phone:	
18	Arlin Chang: SBC	SB
19	Joann Webber	SI
20	Melissa You	LONG BEACH
	Adam Fisher	RB