



**Southern California Stormwater Monitoring Coalition  
Steering Committee Meeting**

**AGENDA**

**September 8, 2020  
10:00 a.m. – 2:00 p.m. (Pacific Time)**

Join Zoom Meeting  
<https://us02web.zoom.us/j/81103438377?pwd=Vy91aUplUmN5YkFLWmZTTVN5ZFY5dz09>

Meeting ID: 811 0343 8377  
Passcode: 963547

- 1. Introductions/Roll Call**
- 2. Administrative Service Officer's Report**
- 3. SMC Administration/Action Items**
  - A. Draft Minutes from June 2, 2020 Steering Committee**

*Action: Approve Steering Committee Minutes from June 2, 2020 meeting.*
  - B. Contracting Procedures for Professional Services**

*Action: Approve Contracting Procedures for Professional Services*
  - C. Request for Proposals for the Streamlining Annual Reporting Project**

*Action: Approve the Request for Proposals for the Streamlining Annual Reporting Project, and Authorize its Release*

#### **D. 2019/20 SMC Annual Report**

**Action:** *Receive a presentation, provide feedback, and approve the 2019/20 Annual Report.*

#### **E. SMC Communication Plan**

1. Metrics Workshop: SMC's Mission, Vision and Strategic Goals and Targeted Outcomes

**Action:** *Consider and approve the proposed SMC Mission, Vision, Goals and Targeted Outcomes*

2. Orientation Guide for New Steering Committee Members

**Action:** *Review the draft orientation guide and approve the orientation guide for new Steering Committee members.*

3. SMC Quarterly Newsletter

**Action:** *Consider and approve the first issue of the SMC quarterly newsletter*

#### **F. Criteria for Obtaining a SMC Letter of Support**

**Action:** *Consider and approve criteria to support the authorization of SMC support letters*

#### **G. Authorization to Provide a SMC Letter of Support for a Los Angeles County Flood Control District Safe Clean Water Project**

**Action:** *Consider and authorize a letter of support for Los Angeles County Flood Control's grant application for a Safe Clean Water project entitled: "Regional Pathogen Reduction Study"*

#### 4. Informational:

**A. Fiscal Year 2020-21 End of Year Budget Performance Report and Proposed Budget for Fiscal Year 2021-22 to Support the 2020 Research Agenda Priority Projects - Receive and file report**

**B. CLEAN Phase I Final Report Addendum – Receive a report on the final project report addendum.**

**C. BMP Monitoring Project – Receive a status report on project initiation.**

#### 5. Committee Member Communications

#### 6. Adjourn Meeting – Next meeting Tuesday December 1, 2020, 10 am